

Weston Public Library Board of Trustees Regular Meeting
April 15, 2024, at the Grand Rapids Branch of the Weston Public Library

CALL TO ORDER

Dan Sheperd, President, called the meeting to order at 6:03 p.m.

ROLL CALL OF BOARD MEMBERS

Sheperd, present; Carson, present; Patel, present; Sommerfeld, present, Armitage, present.
Gamby and Archambo were not present. Sheperd made a Motion to Excuse Gamby and Archambo for personal reasons, second by Patel. Roll Call: Armitage, yes; Carson, yes; Sheperd, yes; Patel, yes; Sommerfeld, yes. Motion carried.

Staff members present: Shelen Stevens and Deb Gross.

APPROVAL OF MINUTES

Sheperd made a motion, second by Patel, to approve the February 12, 2024, Regular Meeting Minutes with no additions or corrections. Roll Call: Sommerfeld, aye; Patel, aye; Sheperd, aye; Carson, aye; Armitage, aye. Motion carried.

PUBLIC COMMENTS

No public comments were made.

FINANCIAL REPORT

Board Members indicated they had reviewed the financials and there were no additions or corrections. Fiscal Officer Gross stated that the levy income is down and that the library only received \$20,000, which is half of the expenses. She also stated the PLF appears to be down 9.2% from projected. A Motion to Approve the Financial reports as submitted was made by Patel; second by Carson. Roll call: Sommerfeld, aye; Carson, aye; Patel, aye; Sheperd, aye; Armitage, aye. Motion carried.

OLD BUSINESS

Board members went outside the Grand Rapids Branch library to look at placement options for a new sign. The Director will contact companies for cost with a goal of installing a new sign by fall.

K&K Construction was in the Grand Rapids Branch to inspect a wet spot in the carpet inside the building. They believe they found the problem and will cleaned the gutters and downspouts to make sure water was running away from the building. They will also power wash the building and bring in some dirt to push water away from the building.

Sommerfeld updated the Board on the meetings of the Strategic Planning Committee. To date, there have been 2 meetings and they have reviewed and discussed six objectives with plan of action. Demographic information is being collected along with discussion of community need. The goal is to have a plan ready by November. Discussion was held regarding Haskins and Tontogany and their use of the library in Waterville or Bowling Green. Sommerfeld stated there are 34 households in the school district that do not have WIFI.

The Board was scheduled to discuss the policy regarding the use of Narcan, however, no changes to that policy will be made at this time. A Motion to Table the Review of the Narcan Policy was made by Carson; second by Armitage. Roll call: Sommerfeld, aye; Carson, aye; Patel, aye; Sheperd, aye; Armitage, aye. Motion carried.

NEW BUSINESS

The Director presented a list of deleted equipment. Intech Solutions comes to the library monthly for IT issues. A Motion to Accept the Deleted Equipment List was made by Shepard; second by Armitage. Roll call: Sommerfeld, aye; Carson, aye; Patel, aye; Sheperd, aye; Armitage, aye. Motion carried.

The Director also stated that the Wood County Library has donated 23 pink chairs to the Weston Public Library, as they no longer use the chairs. A Motion to Accept the Donation was made by Sheperd;

second by Patel. Roll call: Sommerfeld, aye; Carson, aye; Patel, aye; Sheperd, aye; Armitage, aye.

Motion carried.

DIRECTOR UPDATE

The Grand Rapids Branch library is collaborating with the Grand Rapids Historical Society to showcase the work of local artist Bill Kuhlman (now deceased). On May 6, 2024 there will be a public reception from 7:00 to 8:00 p.m. and the art work will be on display during normal library business hours until May 10, 2024.

The library has purchased the first "library of things" item as suggested by the public. A pickleball and racket set has been purchased for the Grand Rapids Library. The cataloging of the item will be completed using the standards of the automation system.

The summer reading program for 2024 is Adventure Begins at both library locations. A schedule of events will be available soon.

Director Stevens stated she has contacted the Wood County Genealogy Society and asked to have presenters at both library locations regarding the services and resources available at the Wood County Courthouse for those researching their genealogy. A representative will be in contact with the library after May 2, 2024.

Director Stevens also stated she and Assistant Director Froman went to the daycare center and nursing home in Grand Rapids prior to the eclipse and provided eclipse glasses to anyone who needed them.

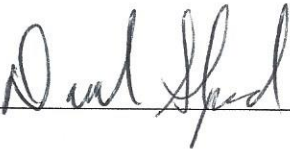
OTHER

Patel stated that a private biker club was looking into the purchase of Red Neck Willie's bar in Weston. If that occurs, the library should consider additional security measures.

ADJOURNMENT

Sheperd made a motion, second by Patel, to adjourn the meeting. Roll call: Sommerfeld, aye; Carson, aye; Patel, aye; Shepard, aye; Armitage, aye. Motion carried.

The meeting was adjourned at 7:03 p.m.

 _____ President Dan Sheperd

Secretary Laura Carson