

Weston Public Library Board of Trustees Regular Meeting

March 14, 2022 at the Weston Public Library

CALL TO ORDER:

Cindy Sheffer, President called the meeting to order at 6:00 p.m.

OATH OF OFFICE TO: Amanda Gamby

Laura Carson, Ohio Notary Public administered the Oath of Office to Amanda Gamby.

ROLL CALL OF BOARD MEMBERS:

Amanda Gamby, present; Laura Carson, present; Cindy Sheffer, present; Dan Sheperd, present.

Not present, due to illness: Deb Archambo and Edward Wolfram III. A Motion to Excuse due to illness was made by Sheperd; second by Sheffer. Roll Call: Gamby, aye; Carson, aye; Sheffer, aye; Sheperd, aye. Motion carried.

Staff members present: Darla Froman, Deb Gross and Shelen Stevens.

APPROVAL OF MINUTES:

Shepard made a motion, seconded by Carson to approve the January 10, 2022 regular Meeting minutes and the January 31, 2022 Special Meeting minutes with no additions or corrections. Roll call: Gamby, aye; Carson, aye; Sheffer, aye; Sheperd, aye. Motion carried.

PUBLIC COMMENTS:

Robert Myerholtz addressed the Board requesting the Director to provide monthly public reports of patron use and attendance at programs. He would also like the number of programs instituted included in the report.

FINANCIAL REPORT:

Board Members indicated they had reviewed the financials and there were no additions or corrections. The Fiscal Officer indicated the 2021 books were closed. A Motion to Approve Financial as submitted was made by Sheperd; second by Sheffer. Roll call: Gamby, aye; Carson, aye; Sheffer, aye; Sheperd, aye. Motion carried.

OLD BUSINESS:

Resolution 2022-1 was introduced which authorizes Cindy Sheffer, Weston Public Library Board President, as signatory to execute documents on behalf of the Weston Public Library for purposes of facilitating the Claims as Beneficiary requirements for distribution of certain insurance benefits. Should a second authorized signature be required, the resolution authorizes Dan Sheperd, Weston Public Library Board Vice President. Sheperd moved to accept Resolution 2022-1; Carson second. Roll call: Gamby, aye; Carson, aye; Sheffer, aye; Sheperd, aye. Motion carried.

NEW BUSINESS:

1. To consider and vote on the nomination of Board Member for term commencing upon appointment and ending in 2028. The Director stated her recommendation of Jigar Patel. The President and Vice President stated their approval of the recommendation based upon their interview of Mr. Patel. Sheperd moved to appoint Mr. Patel to the Weston Public Library Board of Trustees; Carson second. Roll call: Gamby, aye; Carson, aye; Sheffer, aye; Sheperd, aye. The nomination now moves to the Otsego Board of Education for approval.
2. Discussion was held regarding Permanent Appropriations. The Fiscal Officer stated there are no changes and no request for changes. Shepard moved to accept the permanent appropriations; Sheffer second. Roll call: Gamby, aye; Carson; aye; Sheffer, aye; Sheperd, aye. Motion carried.
3. Discussion was held regarding Amending the Selection of Board Member Policy. It was presented to the Director that the Otsego School Board would like to be involved in the appointment of a Library Board Member, as they have the final approval of the new member. The Superintendent requested two School Board Members be included in the interview process. The new Board policy will state that the Otsego School Board members shall be invited to the interview but that it is not a requirement that they attend in order to conduct the interview. The Board also discussed the attendance of the Director at the interview and agreed she should be in attendance. A new policy will be drafted for review at the next meeting.
4. Discussion was held regarding amending the Bylaws of the Weston Public Library Board of Trustees regarding the Secretary position. Laura Carson accepted the position of Secretary; however, the Bylaws will be amended to indicate that in the absence of the Secretary, a library employee may act as scribe. The scribe is not a member of the Board and will have no voting rights. The scribe must be an employee of the Weston Public Library. The addition to the Bylaws will be reviewed at the next meeting.

5. Discussion was held regarding amending the Bylaws of the Weston Public Library Board of Trustees regarding the amendment or removal of the Finance/Operations Committee. No committee exists at this time as the entire Board of Trustees acts as the committee. After discussion, it was determined that no change to the Bylaws will be made at this time.

DIRECTOR UPDATE:

1. The Director stated that after public comments from the January meeting, the Library website was examined regarding whether the information regarding local elected officials was updated. The Director reviewed the website and found all information to be up-to-date and all links were working.
2. The Director updated the Board regarding the status of the Interlibrary Loan program. The State of Ohio controls the courier service contract. A new contract was entered into; however, the State has given notice to the contractor that it is severing the contract. The State will contract with its previous server and new service should begin in May. In the meantime, the Wood County Library system has employed a loan program on the County level. The Director states this program is working and will remain in place until the new State server is back in place.
3. The Director updated the Board regarding State House Bill 327 which prohibits several groups, including Political Subdivisions from teaching on certain divisive subjects. It is believed the language including Political Subdivisions in this Bill will be removed; therefore, the library will not be affected. The Director stated there would be a great deal of additional reporting required if the Bill were to affect the library. The Director stated she is monitoring this Bill closely.
4. The Director updated the Board regarding Federal H.R. Bill 4728 which amends the Fair Labor practices and reduces a standard work week from 40 hours to 32 hours. She has nothing further to report at this time. The Director states she is also monitoring this Bill closely.
5. The Director presented data regarding circulation and library use.

OTHER:

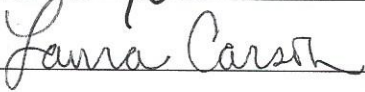
1. Board Member Dan Sheperd attended the OLC training in Columbus recently. He discussed several of the topics that were presented and encouraged Board Members to attend in the future.
2. The local OLC meeting was discussed. There is a dinner and program held each year in May. Information will be distributed by the Director to the Board Members.

ADJOURNMENT:

Sheperd made a motion, seconded by Sheffer, to adjourn the meeting. Roll call: Gamby, aye; Carson, aye; Sheffer, aye; Sheperd aye. Motion carried. The meeting adjourned at 7:16 p.m.



____ President Cindy Sheffer



____ Secretary Laura Carson